The following is an excerpt from the College of Engineering's statement on Ethics, Professionalism, and Conduct of Engineering Students. Read the statement carefully, sign it, and return it to your instructor. You are being provided with a copy for your records. Additional copies of this statement can be obtained from your instructor or the Office of the Dean of Engineering.

STATEMENT ON ETHICS, PROFESSIONALISM, AND CONDUCT FOR ENGINEERING STUDENTS

COLLEGE OF ENGINEERING THE UNIVERSITY OF TEXAS AT ARLINGTON

The College cannot and will not tolerate any form of academic dishonesty by its students. This includes, but is not limited to cheating on examinations, plagiarism, or collusion (explained below).

Cheating on an examination includes:

- 1. Copying from another's paper, any means of communication with another during an examination, giving aid to or receiving aid from another during an examination;
- 2. Using any material during an examination that is unauthorized by the proctor;
- 3. Taking or attempting to take an examination for another student or allowing another student to take or attempt to take an examination for oneself.
- 4. Using, obtaining, or attempting to obtain by any means the whole or any part of a not-yet-administered examination.

Plagiarism is the unacknowledged incorporation of another's work into work which the student offers for credit.

Collusion is the unauthorized collaboration of another in preparing work that a student offers for credit.

Student Responsibility Regarding Academic Dishonesty

1) Students who choose to take the risk associated with scholastic dishonesty and any other violation of the Code of Student Conduct and Discipline must assume responsibility for their behavior and accept the consequences. These consequences are described on the back of this statement and elsewhere including UTA policies and class syllabi. In an academic community, the standards for integrity are high.

2) Students who are aware of scholastic dishonesty and any other academic policy or conduct violations, have the responsibility to report academic policy violations to their professor, to a College of Engineering administrator, or to the Office of Student Conduct. The decision to do so is one of many moral dilemmas to be faced as students define who they are. [paraphrased from the Office of Student Conduct website¹]

One method of reporting an academic policy violation is to submit a narrative of the incident to the Office of Student Conduct, located in E.H. Hereford University Center, lower level, B170, Box 19355 or to the professor. This narrative can also be submitted via email at <u>conduct@uta.edu</u> or faxed to (817) 272-5221.¹

I have read and I understand the above statement. In addition, I understand that to maintain the integrity of the College's evaluation process, taking of exams may be proctored, videoed/filmed, and submitted papers, computer programs, exams, homework, projects and other submissions may be computer evaluated for plagiarism of words, figures, program code, etc.

Student's signature:	Date:
Student's name, printed:	
Student's ID number:	
Student's MyMav Login ID (NOT Password)	

¹ <u>https://www.uta.edu/conduct/</u>

The Disciplinary Process: Scholastic Dishonesty

FACULTY MEMBER SUSPECTS DISHONESTY

FACULTY MEMBER CONFERS WITH STUDENT

The faculty member may decide no infraction occurred

OR The faculty member may decide that an infraction occurred and the student may choose not to dispute the facts and accept a sanction given by the faculty member.

OR The student denies scholastic dishonesty, and the matter is referred to the Office of Student Conduct.

FACULTY DISPOSITION

The referral form and supporting documentation is forwarded to the Office of Student Conduct which will assign sanction(s) to the student for the infraction.

Within 14 days of accepting the administrative disposition, the student may appeal the university sanction(s) to the university appellate officer as designated by the president.

Otherwise, the decision is final.

REFERRAL TO THE OFFICE OF STUDENT CONDUCT

The conduct officer confers with student and faculty member about the allegation. The conduct officer may dismiss the case if the evidence is insufficient.

OR The student may choose not to dispute the facts and accept an administrative disposition.

OR The student disputes the allegations and a formal hearing is convened.

ADMINISTRATIVE DISPOSITION

Within 14 days of accepting the administrative disposition, the student may appeal the discipline sanction to the university appellate officer as designated by the president.

Otherwise, the decision is final.

UNIVERSITY HEARING

After hearing the facts, the Hearing Officer may dismiss the case or find the student responsible and impose a sanction(s).

Within 14 days of the decision, the student may submit a written appeal to the university appellate officer as designated by the president.

APPEAL TO THE APPELLATE OFFICER BASED ON FACTS AND/OR SANCTION

The Appellate Officer may reverse the decision regarding the facts OR uphold the decision regarding both the facts and sanction(s)

OR uphold the decision regarding the facts but increase or reduce the sanction(s).